Hochschule Düsseldorf
University of Applied Sciences

Hochschule Düsseldorf
Studierenden-Support
Münsterstraße 156
40476 Düsseldorf

Application for Reimbursement

I herewith apply for reimbursement of the semester fee, administration fees or travel pass fee.

Application/student ID no.: _____

Faculty: Maschinenbau & Verfahrenstechnik

Name and address:

_____

_____

Date of birth: _____

Telephone: _____

E-Mail: _____

Bank details:
Account holder: _____

IBAN: |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|

BIC/SWIFT: |__|__|__|__| |__|__|__|__| |__|__|__|

Reason for reimbursement: _____

_____

Please note: Due to seccessive administrative steps, the duration of the refund may be 6-8 weeks. Unfortunately, it is not possible to shorten the respective administrative steps.

_____ _____
Place, date Signature (student)

To be filled in by HSD only:

_____ _____
Prüfung Studienbüro **Vermerk Sachbearbeitung**

Erstattungsfähiger Betrag: _____€ ☐ **anteilig** ☐ **komplett**