

INFORMATION SHEET FOR THE ACADEMIC YEAR 2020/21

DETAILS OF THE UNIVERSITY			
Full Legal Name	Hochschule Düsseldorf – University of Applied Sciences		
Street	Münsterstraße 156		
Postal Code	40476	City	Düsseldorf
Country	Germany		
Homepage	http://www.hs-duesseldorf.de		
Website for Exchange Students	https://www.hs-duesseldorf.de/prospectivestudents/exchangestudents		
ECHE	29653-LA-1-2014-1-DE-EPPKA3-ECHE	Code	D DUSSELD03
Head of the University	Prof. Dr. Edeltraud Vomberg		
Number of Students	~ 11,000		

LOCATION & FACULTIES	
<p>Hochschule Düsseldorf Münsterstraße 156 40476 Düsseldorf Germany</p>	<ul style="list-style-type: none"> • Faculty of Architecture • Faculty of Design • Faculty of Electrical Engineering & Information Technology • Faculty of Mechanical & Process Engineering • Faculty of Media • Faculty of Social Sciences & Cultural Studies • Faculty of Business Studies

INTERNATIONAL OFFICE			
Head of the International Office	Dr. Monika Katz (ERASMUS Institutional Coordinator)		
Street	Münsterstraße 156		
Postal Code	40476	City	Düsseldorf
Tel	+49 (0)211/4351-8123		
E-mail	monika.katz@hs-duesseldorf.de international-office@hs-duesseldorf.de		
Homepage	http://www.hs-duesseldorf.de/studium/internationales		
Student Exchange Coordinator for Incoming Students	Ms Marie Sophie Hamann		
E-mail	incoming@hs-duesseldorf.de	Tel	+49 (0)211/4351-8190
Student Exchange Coordinator for Outgoing Students	Ms Sandra Winter (ERASMUS) / Ms Jessica Olheide (Non-ERASMUS)		
E-mail	outgoing@hs-duesseldorf.de	Tel	+49 (0)211/4351-8127/8191

INTERNATIONAL DEPARTMENTAL COORDINATORS

Faculty of Architecture	Prof. Robert Niess	robert.niess@hs-duesseldorf.de
Faculty of Design	Florian Boddin	florian.boddin@hs-duesseldorf.de
Faculty of Electrical Engineering & Information Technology	Prof. Dr. Roger Frese	roger.frese@hs-duesseldorf.de
Faculty of Mechanical & Process Engineering	Prof. Dr. Ali Cemal Benim	alicemal.benim@hs-duesseldorf.de
Faculty of Media	Prof. Dr. Jens Herder	jens.herder@hs-duesseldorf.de
Faculty of Social Sciences & Cultural Studies	Prof. Dr. Fernand Hörner	fernand.hoerner@hs-duesseldorf.de
Faculty of Business Studies	Prof. Dr. Lothar Funk	lothar.funk@hs-duesseldorf.de

SEMESTER DATES

	Winter Semester	Summer Semester
Official Academic Year	1 September 2020 – 28 February 2021	1 March – 31 August 2021
Orientation Weeks	23 September – 2 October 2020 <i>Dates subject to modifications</i>	17 – 27 March 2021 <i>Dates subject to modifications</i>
Official Lecture Period	28 September 2020 – 12 February 2021 <i>Dates subject to modifications</i>	29 March – 23 July 2021 <i>Dates subject to modifications</i>
Examination period Depends on the Faculty	End of January to mid/end February <i>Official dates published midterm</i>	Mid/end July to mid/end August <i>Official dates published midterm</i>
Semester Breaks	Christmas: 23 December 2020 – 3 January 2021	Easter: 2 – 5 April 2021

APPLICATION DEADLINES

	Winter Semester	Summer Semester
Admission Exchange Students	01 July 2020	15 December 2020
Only if a room in the student residency shall be reserved	01 June 2020	31 October 2020

APPLICATION REQUIREMENTS

Language Proficiency	Faculty of Architecture	B1 German or English
	Faculty of Design	B1 German or English
	Faculty of Electrical Engineering & Information Technology	B2 German
	Faculty of Mechanical and Process Engineering	B1 German or English
	Faculty of Media	B1 German for general lectures or B1 English for semester projects
	Faculty of Social Sciences and Cultural Studies	B1 German or English
	Faculty of Business Studies	B1 German or English

Faculty of Architecture	Additionally, please hand in a portfolio (one pdf-file, max. 10 MB)
Faculty of Design	Additionally, please hand in a portfolio (one pdf-file, max. 10 MB)

FURTHER INFORMATION	
Semester Contribution	<ul style="list-style-type: none"> All students (local and exchange) have to pay a semester contribution ("Semesterbeitrag") It covers free regional public transport in North-Rhine Westphalia, free use of sports facilities and subsidised meals at the student cafeterias. ~ EUR 320 per semester (to be transferred in advance or paid by credit card upon arrival. No cash payment possible!)
Health Insurance	<ul style="list-style-type: none"> All exchange students have to show proof of health insurance EU students need to bring their European Health Insurance Card Non-EU students are advised to take out public German health insurance once they are here (~ EUR 90/month), as not all private non-EU insurance policies are accepted in Germany!
Housing	<ul style="list-style-type: none"> Limited housing possibilities in student residencies (<i>Studierendenwerk Düsseldorf</i>), no guarantee of a room! <u>Application for student dormitories ONLY via International Office (do NOT contact Studierendenwerk yourself)</u> Rent: between EUR 295 and 360 per month Private accommodation has to be searched independently, please consult our guide <i>Finding Accommodation</i>: https://www.hs-duesseldorf.de/prospectivestudents/exchangestudents/getting-started
German Courses	<ul style="list-style-type: none"> Free German classes during the Orientation Weeks Free German courses (beginners and intermediate) are offered during the semester Learn German online: https://www.deutsch-uni.com/gast/duo/info/duo-kurse.do?do=index&lang=en
Tutors and Cultural Programme	<ul style="list-style-type: none"> German students from HSD ("tutors") can pick you up from the airport/train station and are there to help you with general questions during your stay in Düsseldorf The International Office and the tutors organise a cultural programme for exchange students during their stay.
Center for Training and Competence Development (ZWEK)	The <i>Center for Training and Competence Development</i> (ZWEK) offers various workshops: https://www.hs-duesseldorf.de/currentstudents/supportadvice/zwek
Special Needs	HSD offers various facilities for students and staff with special needs. The IO will help to get in touch with the representatives of the offices mentioned below and support your stay: https://www.hs-duesseldorf.de/currentstudents/supportadvice/Seiten/fam.aspx https://www.hs-duesseldorf.de/currentstudents/supportadvice/Seiten/abs.aspx https://www.hs-duesseldorf.de/currentstudents/supportadvice/psb
Career Service	The Career Service offers support for exchange students applying for internships: https://www.hs-duesseldorf.de/currentstudents/supportadvice/careerservice